



OHIO DEPARTMENT OF YOUTH SERVICES

Ted Strickland, Governor • Thomas J. Stiekrath, Director

August 13, 2009

Mr. Brian Patrick, Director
Williams County Juvenile Detention Center
33 89 C.R. 2425
Stryker, Ohio 43557

Dear Mr. Patrick:

Enclosed is a copy of the facility standards inspection completed at the Williams County Juvenile Detention Center on June 4th 2009. Based on this report, the Williams County Detention Center is in compliance with 100 % of the mandatory standards and 100% compliant of the recommended standards for The Ohio Standards for Juvenile Detention Centers as set forth in the Ohio Administrative Code, § 5139-37 and will be recommended for approval in 2009. The approval is valid for one year from the inspection date.

Should you have any questions or concerns, please feel free to contact me at 614-644-6179 or 216-970-7227.

Sincerely,

Marlean Ames
Community Facilities Liaison
Bureau of Community Facilities

Dion Norman
Bureau Chief
Bureau of Community Facilities

cc: Bureau of Community Facilities file

Ohio Department of Youth Services

Facility Approval Granted To:

The Williams County Detention Center

For complying with all applicable standards, in accordance with the Ohio Administrative Code prescribing minimum standards of operation for a Juvenile Detention Center Facility.



Marlean Ames
Marlean Ames, Community Facilities Liaison

8/12/09
Date

Dion Norman
Dion Norman, Bureau Chief

8/12/09
Date

Expires 06/04/2010



OHIO DEPARTMENT OF YOUTH SERVICES

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Annual Detention Center Compliance Inspection

Williams County Juvenile Detention Center

Facility

An annual on site inspection was conducted at the Williams County Juvenile Detention Center on June 4th 2009. The Detention Center is located at 3389 C.R. 2425, Stryker, Ohio. The center has the capacity for thirty-two (32) youths with the population being one eighteen (18) males and ten (10) females the day of the visit. The average length of stay for a youth is approximately seven (7) to ten (10) days.

Administration and Management

The current Director for the facility is Brian Patrick. There are Policies and Procedures in place that describe the philosophy, goals and purposes of the center. Policy manuals are available for all staff review as required by the mandatory standard. This was verified through direct observation and staff interviews. This facility also has complete policy and procedure manuals on every computer for staff review as well.

The facility is in compliance with OAC 5139-37-03-A.

Fiscal

There are no mandatory standards for detention centers in this area. However, the standard does recommend that all collected funds are kept in a secure location and an accounting of all youths funds are maintained. Since the Williams County Detention Center does not collect or maintain any type of youth funds, the fiscal section of this standard is non-applicable.

Personnel

Training records are maintained for all employees. The personnel manual is available to all staff for review. All staff must read and sign for new policies each year as part of training. Policy manuals were also readily available and in sight for staff to review if needed. A pre-employment records check is required for any perspective employee of the facility. This was verified through direct observation in employee personnel files. Interaction between staff and youth was observed as positive and professional during this visit. The staff to youth ratio was 1 to eight (1 to 8) with gender appropriate staffing in place.

One staff interview was conducted during this visit. Mr. Brian Bowsher, Juvenile Corrections Officer (JCO) was interviewed. Mr. Bowsher has been employed with the facility for approximately a year and a half. He was able to confirm that background checks were completed on each new employee and that he has had approximately eighty hours of pre-service training which included working each shift doing job shadowing. He is currently working on completing his forty hours of yearly mandatory training as well. He stated that they rarely have to use physical force at the facility. They generally are able to maintain control through verbal strategies. They do use pepper spray but he has only seen it used once in the year and a half that he has worked there. They also rarely use hand cuffs. He believes the interaction with youth to be very good for all staff. He indicated that he likes to sit and talk with the kids himself. Mr. Bowsher also indicated that he believed that administration worked very well with line staff. He believes there to be great communication with the director and he always lets staff know his door is open to them. He believes there to be a "team" spirit at the facility which he feels works in the best interest for the youths.

The facility is in compliance with OAC 5139 -37-05.

Training & Staff Development

A random review of personnel records revealed that direct care staff received eighty (80) plus hours of orientation as well as forty (40) plus hours of annual in-service training. The annual training consists of CPR certification, verbal strategies, emergency medical procedures and safe methods of responding to resistance just to name a few.

The facility is in compliance with OAC 5139 -37-06.

Juvenile Records

A random review of youth records was conducted during the inspection which provided a written policy and procedure for case record management. It also included the annual review process. The records that were reviewed confirmed the establishment, use, content and maintenance of case records, right to privacy, secure keeping and preservation of files with documented legal authority for holding youth at the facility. The youth records are kept in locked filing cabinets located in the Control Center of the facility with the exception of youth medical records which are kept in the clinic area locked separately.

The facility is in compliance with OAC 5139 -37-07.

Physical Plant

A facility tour as well as documentation review revealed that the fire safety equipment was located in appropriate locations and documents confirmed quarterly fire alarm tests. Exit signs were all properly marked and in the appropriate locations. An alternate power source is available at the facility with documented monthly tests. Direct observation included the sanitation inspection, water supply testing and waste disposal. The staff

offices and control desks are in close proximity to youth sleeping quarters and dayrooms. Youth all had unrestricted access to drinking fountains and restrooms. Heating, ventilation and acoustical systems were all observed to ensure a healthful and comfortable living and working condition. All sleeping rooms are equipped for natural light. Adequate storage spaces for clothing, bedding and facility supplies was also observed and was found to be in compliance. All combustible materials were observed as locked and secured.

The facility is in compliance with OAC 5139-37-08.

Security & Emergency

The detention center complies with all federal, state, local sanitation as well as safety and health codes. Document review established annual inspection by local county health and fire departments for compliance. There are written plans that specify specific procedures to be followed in emergency situations such as fire disturbance, the taking of hostages, natural disaster, strikes, bomb threats, work stoppage or other job action.

The facility is in compliance with OAC 5139-37-10.

Security and Control

There is a policy and procedure in place for staff that limits their response to resistant youth in the use of physical force for self protection, protection of the youth, prevention of property damage, and the prevention of escapes. In no event is physical force justifiable as punishment. In addition, a written report and documentation is prepared following all use of physical force incidents. All security and control policies are available to staff and are reviewed annually as well as updated when necessary. The center has and maintains a control center where the active youth records are kept locked in a filing cabinet. Youth medical files are kept separate in a locked filing cabinet in the clinic area. All policies were verified by viewing the written policy and procedure as well as a review of youth records.

The facility is in compliance with OAC 5139-37-11.

Food Service

This written policy and procedure requires three meals a day with an addition of one snack daily. The food is prepared at the facility. The compliance of this policy was confirmed during youth interviews and review of the weekly approved menus. The weekly menu is approved by a Registered Dietician. The Center complies with all sanitation and health codes as required by federal, state and local authorities as verified through documentation provided.

The facility is in compliance with OAC 5139-37-12.

Sanitation and Hygiene:

There is written policy and procedure in place to implement a system designed to detect building and equipment deterioration, safety hazards and unsanitary conditions. Maintenance records are kept and were reviewed. Youth interviews confirmed that soap, washcloths, towels, toothbrush, toothpaste, deodorant and hair care products along with personal hygiene supplies are provided for each.

The facility is in compliance with OAC 5139-37-13.

Medical & Health Care Services

Medical care and supervision is provided by one full time Registered Nurse and several part time Licensed Practical Nursing staff. Coverage is provided twenty-four (24) hours a day either in person or through on call basis. All medications are dispensed by nurse only. There are written policies and procedures in place for post-admission verification of a youth's prescription medication, dosage and time schedules. Maximum security storage and periodic inventory of controlled substances, syringes and needles was verified by direct observation and record review. A records review established that all staff are certified in First Aid and CPR. Daily hygiene is provided for each youth. Showers are also provided after strenuous exercise which was verified by interviews. It was ascertained through youth interviews that the procedure for seeking and obtaining medical attention was known by the youth. The use of medical request forms was verified and is readily available on each unit. Youth medical records are kept secure in the clinic area.

The facility is in compliance with OAC 5139-37-14.

Juvenile Discipline, Control & Management

The Detention Center has policy and procedures in place to ensure that the civil rights of all residents are protected. There is no use of corporal punishment within the facility.

The facility is in compliance with OAC 5139-37-15

Two youth interviews were conducted.

Interview 1

The first interview was with a seventeen year old female. This youth has been at the center for approximately two weeks. She has never been to an ODYS facility. She stated this was her third time at the facility. She lives with her father and brother. She stated that she was running away from home this time. She did not have a particular reason, just did. She stated she did not go to school much when she was out. She knows the grievance process, how to obtain medical attention and how to request speaking to the Director or her Parole Officer. This youth was able to recall the intake procedure in that she was searched, her belongings were inventoried, she was given a urine screen, a shower, and clean clothes. She stated that she was then asked a lot of questions

(assessment tool) given a rule book and was taken to her room. She said that she saw the nurse and was given an exam a few days later. She was asked basic medical questions during the routine exam. She is permitted to use the phone, write letters and to have visitors. She attends the weekly church services but stated they do not have to attend if they do not wish. This youth was able to explain her daily routine which includes school and recreation time (large muscle). There are other programs that she participates in such life skills and thinking for a change. She stated that Religious services are offered and she does attend, but is not punished should she choose not to. She said she is treated with respect and is not afraid to be there. She states that the staff does treat her well and she likes most all of them. She has never seen or been in a fight any time she has been there. She states that they get three meals a day and that the food is generally pretty good. They also receive a snack in the evening time. She stated that staff treat her with respect and they do not scream or cuss at the kids. They can gain or lose privileges based upon their behavior. One thing she states she has learned since being at the Center is that she does not have to be obnoxious in order to get her way. She states she has learned how to be calmer and reasonable with others.

Interview 2

The second interview was with a fourteen year old male. He stated he has been at this facility approximately two weeks. He states this is the first time he has ever been in detention. He lives with his mother, father and brother. This youth says that he does attend school when he is out and is currently attending classes at the detention center. He was able to recite the intake process as being searched, belongings inventoried and questions being asked. (Assessment) He was given a youth handbook and the rules were explained. He was examined by a nurse a couple days later and he was asked questions regarding his medical history and given a TB test. He said that there are religious services offered and he is not punished if he chooses not to attend. He was able to explain that if there are ever any issues, they can easily talk with staff to get them resolved. This youth participates in programs such as thinking for as Boys Group and Life Skills. He thinks that the Center is a decent place to be and that staff are good to him. He feels safe and secure and is not afraid for his safety. He is able to have visitation, write letters and make phone calls. He receives clean clothes and can shower everyday and again if strenuous exercise is done. He knows how to file a grievance and receive medical attention should he need it. He has never been mistreated while at the Center.

The facility is in compliance with OAC 5139-37-16.

Admission & Discharge

A written youth eligibility and admissions policy and procedure exists and also defines criteria for release in accordance with applicable Ohio Rules of Juvenile Procedure and the appropriate section from the Ohio Revised Code which relates to detention and shelter care.

The facility is in compliance with OAC 5139-37-17.

Program

A written policy and procedure provides for appropriate social services for each youth as well as recreation time to include at least one hour of large muscle exercise per day and one hour of leisure time per day. All teachers are certified and part of the Williams County Department of Education. The teachers are employed through the center. The facility does provide the mandatory hours of education Monday through Friday to the youth as verified through youth interviews and direct observation of the master school plan. The youth have weekly access to Religious services should they desire. The Center does offer other activities such as Boys Group, Girls Circle and Life Skills for the youth that include motivational and career choices. There is also a substance abuse counselor that conducts "Life without Drugs" group six times per week. The Center offers individual and family counseling.

The facility is in compliance with OAC 5139-37-18.

Visiting & Communications

Published visitation and communication polices are provided to youth and their families. The youth are provided stationary, envelopes, stamps, as well as information about visiting hours, phone call hours and attorney access information. The policy and procedure was reviewed and the practice was confirmed during youth interviews. Visitation is available to the youths three times a week.

The facility is in compliance with OAC 5139-37-19.

Evaluation & Data Collection

Facility Name: Williams County Juvenile Detention Center
Director: Brian Patrick
DYS Inspector: Marlean Ames
Inspection Date: June 4, 2009
Capacity: 32
Population date of inspection - 18 males; 10 females

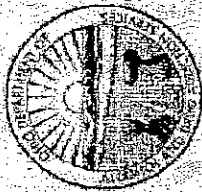
Total Standards	Mandatory Standards	Recommended Standards	Total Compliant	Total Non-Compliant
197	50	147	197	0

Comments

The Williams County Juvenile Detention Center is in 100% compliance with Ohio Standards for Juvenile Detention Centers as found in OAC 5139-37 and is recommended for 2009 operational approval.

Ted Strickland,
Governor

Ohio Department of Alcohol and Drug Addiction Services



Angela L. Cornelius,
Director

CERTIFICATE TO OPERATE AN ALCOHOL AND DRUG ADDICTION PROGRAM ISSUED TO :

Provider - 10989

Recovery Services of Northwest Ohio Inc
3389 County Road 24-45
Stryker, OH 43557
Williams County

Owner

Recovery Services of Northwest Ohio Inc
Gene Smart Community Center
511 Perry Street
Defiance, OH 43512-2758
Defiance County

PROGRAM

Outpatient

Effective Date

6/1/2008

Expiration Date

5/31/2011

Angela L. Cornelius, Director

In accordance with section 3793.06 of the Ohio Revised Code and section 3793 of the Ohio Administrative Code, this certificate is not assignable or transferable to any Owner or Provider other than those listed herein