



Department of  
Youth Services

Ted Strickland, Governor  
Christine Money, Interim Director

June 30, 2010

Mr. Brian Patrick, Director  
Williams County Juvenile Detention Center  
33 89 C.R. 2425  
Stryker, Ohio 43557

Dear Mr. Patrick:

Enclosed is a copy of the facility standards inspection completed at the Williams County Juvenile Detention Center on June 29th 2010. Based on this report, the Williams County Detention Center is in compliance with 100 % of the mandatory standards and 100% compliant of the recommended standards for The Ohio Standards for Juvenile Detention Centers as set forth in the Ohio Administrative Code, § 5139-37 and will be recommended for approval. The approval is valid for one year from the inspection date.

Should you have any questions or concerns, please feel free to contact me at 614-644-6179 or 216-970-7227.

Sincerely,

Marlean Ames  
Community Facilities Liaison  
Bureau of Community Facilities

Dion Norman  
Bureau Chief  
Bureau of Community Facilities

cc: File



# OHIO DEPARTMENT OF YOUTH SERVICES

Ted Strickland, Governor • Thomas J. Stickrath, Director

## Annual Detention Center Compliance Inspection

### Northwest Ohio Juvenile Detention Center Williams County

#### Facility

An annual on site inspection was conducted at the Williams County Juvenile Detention Center on June 30<sup>th</sup> 2010. The Detention Center is located at 3389 C.R. 2425, Stryker, Ohio. The center has the capacity for thirty-two (32) youths with the population being twenty-eight (28) males and six (6) females the day of the visit. The average length of stay for a youth is approximately twenty (20) days.

#### Administration and Management

The current Director for the facility is Brian Patrick. There are Policies and Procedures in place that describe the philosophy, goals and purposes of the center. Policy manuals are available for all staff review as required by the mandatory standard. This was verified through direct observation and staff interviews. This facility also has complete policy and procedure manuals on every computer for staff review as well.

The facility is in compliance with OAC 5139-37-03-A.

#### Fiscal

There are no mandatory standards for detention centers in this area. However, the standard does recommend that all collected funds are kept in a secure location and an accounting of all youths funds are maintained. Since the Williams County Detention Center does not collect or maintain any type of youth funds, the fiscal section of this standard is non-applicable.

#### Personnel

Training records are maintained for all employees. The personnel manual is available to all staff for review. All staff must read and sign for new policies each year as part of training. Policy manuals were also readily available and in sight for staff to review if needed. A pre-employment records check is required for any perspective employee of the facility. This was verified through direct observation. Interaction between staff and youth was observed as positive and professional during this visit. The staff to youth ratio was 1 to eight (1 to 8) with gender appropriate staffing in place.

The facility is in compliance with OAC 5139 -37-05.

### **Training & Staff Development**

A random review of training records revealed that direct care staff received eighty (80) plus hours of orientation as well as forty (40) plus hours of annual in-service training. The annual training consists of CPR certification, verbal strategies, emergency medical procedures, PREA and safe methods of responding to resistance just to name a few.

The facility is in compliance with OAC 5139 -37-06.

### **Juvenile Records**

A random review of youth records was conducted during the inspection which provided a written policy and procedure for case record management. It also included the annual review process. The records that were reviewed confirmed the establishment, use, content and maintenance of case records, right to privacy, secure keeping and preservation of files with documented legal authority for holding youth at the facility. The youth records are kept in locked filing cabinets located in the Control Center of the facility with the exception of youth medical records which are kept in the clinic area locked separately. The facility conforms to all HIPPA rules and regulations in keeping medical documentation separated from the regular active youth files.

The facility is in compliance with OAC 5139 -37-07.

### **Physical Plant**

A facility tour as well as documentation review revealed that the fire safety equipment was located in appropriate locations and documents confirmed quarterly fire alarm tests. Exit signs were all properly marked and in the appropriate locations. An alternate power source is available at the facility with documented monthly tests. Direct observation included the sanitation inspection, water supply testing and waste disposal. The staff offices and control desks are in close proximity to youth sleeping quarters and dayrooms. Youth all had unrestricted access to drinking fountains and restrooms. Heating, ventilation and acoustical systems were all observed to ensure a healthful and comfortable living and working condition. All sleeping rooms are equipped for natural light. Adequate storage spaces for clothing, bedding and facility supplies was also observed and was found to be in compliance. All combustible materials were observed as locked and secured. The physical plant was exceptionally clean and orderly. Youth rooms were all well kept and clean. It was clear the staff and youth take pride in their working and living areas.

The facility is in compliance with OAC 5139-37-08.

### **Security & Emergency**

The detention center complies with all federal, state, local sanitation as well as safety and health codes. Document review established annual inspection by local county health and fire departments for compliance. There are written plans that specify specific procedures to be followed in emergency situations such as fire disturbance, the taking of hostages, natural disaster, strikes, bomb threats, work stoppage or other job action.

The facility is in compliance with OAC 5139-37-10.

### **Security and Control**

There is a policy and procedure in place for staff that limits their response to resistant youth in the use of physical force for self protection, protection of the youth, prevention of property damage, and the prevention of escapes. In no event is physical force justifiable as punishment. In addition, a written report and documentation is prepared following all use of physical force incidents. All security and control policies are available to staff and are reviewed annually as well as updated when necessary. The center has and maintains a control center where the active youth records are kept locked in a filing cabinet. Youth medical files are kept separate in a locked filing cabinet in the clinic area. All polices were verified by viewing the written policy and procedure as well as a review of youth records.

The facility is in compliance with OAC 5139-37-11.

### **Food Service**

This written policy and procedure requires three meals a day with an addition of one snack daily. The food is prepared not at the facility. The food is prepared and brought into the facility by the local Sheriff's Department. The compliance of this policy was confirmed during youth interviews. The weekly menu is approved by a Registered Dietician through the Sheriff's Department. The Center complies with all sanitation and health codes as required by federal, state and local authorities as verified through documentation provided.

The facility is in compliance with OAC 5139-37-12.

### **Sanitation and Hygiene:**

There is written policy and procedure in place to implement a system designed to detect building and equipment deterioration, safety hazards and unsanitary conditions. Maintenance records are kept and were reviewed. Youth interviews confirmed that soap, washcloths, towels, toothbrush, toothpaste, deodorant and hair care products along with personal hygiene supplies are provided for each.

The facility is in compliance with OAC 5139-37-13.

## **Medical & Health Care Services**

Medical care and supervision is provided by one full time Registered Nurse and the attending physician for the county jail. Coverage is provided twenty-four (24) hours a day either in person or through on call basis. All medications are dispensed by nurse only. There are written policies and procedures in place for post-admission verification of a youth's prescription medication, dosage and time schedules. Maximum security storage and periodic inventory of controlled substances, syringes and needles was verified by direct observation and record review. A records review established that all staff are certified in First Aid and CPR. Daily hygiene is provided for each youth. Showers are also provided after strenuous exercise which was verified by interviews. It was ascertained through youth interviews that the procedure for seeking and obtaining medical attention was known by the youth. The use of medical request forms was verified and is readily available on each unit. Youth medical records are kept secure in the clinic area.

The facility is in compliance with OAC 5139-37-14.

## **Juvenile Discipline, Control & Management**

The Detention Center has policy and procedures in place to ensure that the civil rights of all residents are protected. There is no use of corporal punishment within the facility.

The facility is in compliance with OAC 5139-37-15

Two youth interviews were conducted.

### **Interview 1**

The first interview was with a seventeen year old female. This youth has been at the center since April 19<sup>th</sup> 2010. It is the first time she has ever been to this detention center but not the first time in a detention center. She has previously been in the Wood County Detention Center four times. She stated that she was living with her mother until her untimely death in January 2010 at which time she ran away so she would not have to be placed in foster care. She was later picked up on a warrant for running away. She stated that she has been able to grow and start to heal since placed at detention. She now has goals and plans to make a better future for herself. She was able to explain the grievance process as well as how to seek medical treatment when needed. She is able to write letters, make telephone calls and attend religious services. This youth stated that she looks at the staff as "her family" since she doesn't really have anyone now. Her biological father is in prison and with the recent death of her mother, she knows she will have to go into foster care if she is under 18 years. This youth was able to recall the intake procedure in that she was searched, her belongings were inventoried, she was given a urine screen, a shower, and clean clothes. She stated that she was then asked a lot of questions (assessment tool) given a rule book and was taken to her room. She said that she saw the nurse and was given an exam a few days later. She was asked basic medical questions during the routine exam. There are other programs that she participates in such life skills and thinking for a change. She said she is treated with respect and is not

afraid to be there. She states that the staff does treat her well and she likes most all of them. She has never seen or been in a fight any time she has been there. She states that they get three meals a day and that the food is generally alright. She said it takes a little getting used to because it is not flavored too well but she gets plenty to eat. She stated that she has actually gained around twelve pounds since being at the facility. They also receive a snack in the evening time. She stated that staff treat her with respect and they do not scream or cuss at the kids. They can gain or lose privileges based upon their behavior. She wants to obtain her GED while there and then think about attending college once out. She wants to have a "fresh" start once released.

## Interview 2

The second interview was with a sixteen year old male youth. He has been at the facility for fifty-nine days. He has never been to ODYS but has been in detention four other times since age 15 years. He stated that he cannot get released until he completes the 90 day drug and alcohol program (Life without Drugs). He said that he has been able to learn how to make choices that are thought out and positive instead of making bad choices. He attends school everyday (the facility has year round school) and attends religious services. He said he gets enough food to eat and that is not bad but just takes a little getting used to it. This youth knows how to file a grievance should he need to do so and how to seek medical attention. He has been able to continue to learn and make better choices since being placed at the facility. The staff treat him respectful and seem to generally care about the youth that are placed there.

The facility is in compliance with OAC 5139-37-16.

## **Admission & Discharge**

A written youth eligibility and admissions policy and procedure exists and also defines criteria for release in accordance with applicable Ohio Rules of Juvenile Procedure and the appropriate section from the Ohio Revised Code which relates to detention and shelter care.

The facility is in compliance with OAC 5139-37-17.

## **Program**

A written policy and procedure provides for appropriate social services for each youth as well as recreation time to include at least one hour of large muscle exercise per day and one hour of leisure time per day. All teachers are certified and part of the Williams County Department of Education. The teachers are employed through the center. The facility does provide the mandatory hours of education Monday through Friday to the youth as verified through youth interviews and direct observation of the master school plan. The youth have weekly access to Religious services should they desire. The Center does offer other activities such as Boys Group, Girls Circle and Life Skills for the youth

that include motivational and career choices. There is also a substance abuse counselor that conducts "Life without Drugs" group six times per week. The Center offers individual and family counseling.

The facility is in compliance with OAC 5139-37-18.

**Visiting & Communications**

Published visitation and communication polices are provided to youth and their families. The youth are provided stationary, envelopes, stamps, as well as information about visiting hours, phone call hours and attorney access information. The policy and procedure was reviewed and the practice was confirmed during youth interviews. Visitation is available to the youths three times a week.

The facility is in compliance with OAC 5139-37-19.

**Evaluation & Data Collection**

**Facility Name:** Williams County Juvenile Detention Center  
**Director:** Brian Patrick  
**DYS Inspector:** Marlean Ames  
**Inspection Date:** June 29, 2010  
**Capacity:** 32  
**Population date of inspection - 28 males; 6 females**

Total Standards	Mandatory Standards	Recommended Standards	Total Compliant	Total Non-Compliant
197	50	147	197	0

**Comments**

The Williams County Juvenile Detention Center is in 100% compliance with Ohio Standards for Juvenile Detention Centers as found in OAC 5139-37 and is recommended for 2009 operational approval. The Center also recently passed their American Correctional Association (ACA) Standard Compliance Audit in March 2010. They received 98.9 percent compliance. The center will attend an ACA Panel hearing in August 2010.

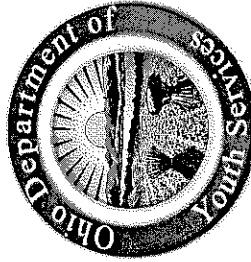
*Ohio Department of Youth Services*

Facility Approval Granted To:

The North West Ohio Juvenile Detention Center

Williams County

For complying with all applicable standards, in accordance with the Ohio Administrative Code prescribing minimum standards of operation for a Juvenile Detention Center Facility.



*Marlean Ames*  
Marlean Ames, Community Facilities Liaison

*6/30/10*  
Date

*Dion Norman*  
Dion Norman, Bureau Chief

*4/30/10*  
Date

Expires 06/29/2011